

ARIZONA SUPERIOR COURT IN PIMA COUNTY

Pima County Juvenile Court

Job Description

Job Title: Supervisor, Detention Youth Services
Job Code: 8623
Pay Grade: 55
FLSA Status: Exempt



PURPOSE OF CLASSIFICATION:

To collaborate with detention staff, education staff, mental health providers, probation officers and various other units to develop multi-faceted behavioral interventions and behavior plans for detained youth with high need behaviors.

ESSENTIAL FUNCTIONS:

- Supervises Juvenile Detention Alternatives Specialist (JDAS) employees, who perform duties for the Mentoring and Transition Programs.
- Coordinates programs and services for youth with acute behavioral or emotional needs, for the purpose of improved functioning and ensuring program eligibility and compliance with established court guidelines.
- Facilitates transition teams regularly by means of collecting data, assigning youth, and staffing academic strengths/needs to ensure that educational and support services are available to youth upon release.
- Utilize assessments completed by education and mental health professionals, devise strategies to develop a behavior plan, support implementation of plan, collect data and submit reports on behavior plans. In collaboration with probation, youth and families, education and mental health staff evaluate the effectiveness of the plan.
- Utilizes Functional Analyses of Behavior and Functional Behavior Assessment techniques to address the causes of various dysfunctional behaviors.
- Participates in the development of comprehensive functional behavioral and multi-faceted behavioral intervention plans for the purpose of providing a safe and effective environment for all youth.
- In appropriate situations, leads group meetings with youth struggling with various social-emotional issues or during times of high stress, grief or crisis.
- Conducts training workshops and in-service presentations on living unit management techniques and other topics for the purpose of assisting detention staff to develop skills and the ability to establish effective relationships with behaviorally or emotionally disturbed youth.
- Assists in developing training materials and procedures for detention and other court staff involved with youth who demonstrate challenging or trauma related behaviors.
- Supports the implementation of behavioral strategies for youth as an intervention prior to the official formation of a behavior plan.
- Coordinates the integration of behavior management services throughout detention.
- Acts as liaison with probation, education, the court Clinical Director, and mental health

staff for the purpose of supporting individual youth development goals.

- Establishes goals and objectives for behavior management services for youth in detention.
- Works closely with Detention Division Director and assistant directors in developing immediate, short, and long-term planning strategies for behavior management programs in detention, to include report writing and evaluation of programs.
- Participates in a variety of meetings, workshops and committees for the purpose of conveying and/or gathering information on behavioral interventions.

ADDITIONAL DUTIES AND RESPONSIBILITIES:

- May participate in Child and Family Team meetings, and Decision Making Team meetings for detained youth.
- Attends meetings and seminars for the purpose of maintaining current professional knowledge and to share information with assigned staff.
- Performs related duties and projects as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Must have knowledge of the rules, regulations, protocols, and standards relating to mental and behavioral health care of children and adolescents.
- Must have knowledge of the wide range of intellectual disabilities and disorders such as autism, behavior disorders, trauma, and traumatic brain injury.
- Must have knowledge and experience conducting observations of youth behaviors, and making recommendations of the most effective response to those behaviors.
- Must have a strong knowledge in the field of applied behavior analysis and functional behavior assessments.
- Must have strong knowledge of educational programs, community resources, and skill development opportunities available to youth as they transition back to the community.
- Must have strong organizational, presentation, interpersonal and communication skills.
- Must have administrative skills in developing and implementing program goals and objectives, business and report writing, and to establish effective working relationships.
- Must have analytical skills to evaluate programs and services, program issues, and solutions.
- Must have the skills to work with desktop computers using Microsoft Office software products.
- Must have the ability to communicate effectively with a wide variety of persons including judges, attorneys, administrative staff, division directors, and the public.

MINIMUM QUALIFICATIONS:

A Bachelors Degree in a behavioral science field such as Psychology, Special Education or Rehabilitation, with specific coursework in Applied Behavioral Analysis, Crisis Prevention & Intervention, and Positive Behavioral Supports (PBS); and three years of work experience with at-risk youth, juvenile detainees, and/or in a juvenile detention facility. Or the equivalent work experience, education, and/or training as approved by the Human Resources division.

LICENSES AND CERTIFICATES:

A valid Arizona Driver's License is required at the time of appointment.

PHYSICAL DEMANDS/WORKING CONDITIONS:

Typically performs duties in a secured work environment and may lift materials and/or equipment 20 lbs or less. Travel to community agencies and off-site locations for meetings and conferences.

DISTINGUISHING CHARACTERISTICS:

This is a classified position that reports to the Division Director, Detention Services. This position performs duties under general supervision, supervises a detention staff and provides leadership direction to a professional core of supervisors and administrators.

Date: 06/23/11
Revised: 10/31/12

Approved by: _____ Date _____
Division Director, Juvenile Detention

Deputy Director, Human Resources Date _____

Juvenile Court Administrator Date _____